

## Title VI Complaint Form

Before completing this form, please read the Manatee County Area Transit (MCAT) Title VI Complaint Procedures located on the Manatee County website at www.ridemcat.org or by visiting the MCAT Administrative Office, located at 2411 Tallevast Road (on the northwest corner of US Highway 301 and Tallevast Road.) The following information is necessary for understanding and processing your complaint and for follow up or clarification of specific details. If you require assistance in completing this form, please contact the MCAT Administrative Office at (941) 747-8621. Complaints must be filed within 180 calendar days after the date when the alleged discrimination occurred to ensure proper investigation of the complaint.

Section I				
Complainant's Name (i.e., the name of the person alleging discrimination):				
Complainant's Physical Address:				
Contact Phone Number (including area code):				
Email Address:				
Section II				
Are you filing this complaint on your own behalf? YES NO If yes, go to Section III.				
If not, please supply your name and relationship to the person for whom you are complaining.				
Please explain why you have filed for another person.				

Do you have permission from the aggrieved party to file this complaint? YES NO

Section III
I believe the discrimination I experienced was based on (check all that apply):  Race
Class / Socioeconomic Status
National Origin
Date(s) when the alleged discrimination occurred:
Location(s) where the alleged discrimination occurred:
Describe as clearly as possible what happened, and why you believe discrimination occurred. Describe all persons involved, and provide their names and contact information if possible.

Complaint by providing that person's name, telephone number and/or email address.	
NAME:	
TELEPHONE NUMBER:	
EMAIL ADDRESS:	
EMAIL ADDRESS.	
Is there any other relevant information to further the investigation of this complaint?	
What do you suggest as corrective actions to prevent a recurrence of this problem?	

Identify any person who may provide additional information to support or clarify this Title VI

## Section IV

f you h	nave complained about this problem before, please provide specific details:
a.	When did this happen?
b.	Where did this happen?
d.	Was a complaint filed with Manatee County Government?
YE	S NO
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If ye	es, please provide the date of the previous complaint.

## Section V

Sarasota, FL 34243

Have you filed th State court?	is complaint with any	other Fed	eral, State or local agency or with any Federal or				
Υ	ES	N	0				
If yes, check the agency or agencies that apply:							
Federal Agency		Name:					
Federal Court		Name:					
State Agency		Name:					
State Court		Name:					
Local Agency		Name:					
You may attach any written materials or other information that you believe is relevant to your complaint.  Signature and Date Required Below							
Signature							
Date							
Please submit this form in person at the address below, or mail this form to:							
Manatee County Area Transit, Planning Manager 2411 Tallevast Road							

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